

YOUR NAME

Put your Address here · Street Name and Number · Town · County · Postcode
Home Tel No · Mobile · Email Address
Marital Status · Nationality

YOUR JOB TITLE

PERSONAL STATEMENT

An employer will usually be impressed if you itemise a focused idea of where you would like your career to be headed and briefly outline your strengths. Include your main achievements and career highlights.

EDUCATION

Qualification Gained
Years Studied
Name of Institute

Qualification Gained
Years Studied
Name of College

Qualification Gained
Years Studied
Name of School

TECHINICAL EXPERTISE

Provide a bullet point guide to the technical skills you possess and those you have been trained in.

- HPLC Beginner
 - ELISA Intermediate
 - Microsoft Word Expert
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WORK EXPERIENCES

Company

Job Title

Dates Worked

Outline a description of your duties and responsibilities

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-
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Company

Job Title

Dates Worked

Outline a description of your duties and responsibilities

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-
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Company

Job Title

Dates Worked

Outline a description of your duties and responsibilities

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INTERESTS

List a few of your principal leisure activities so an employer can get an idea of the sort of person you are.

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REFERENCES

Referees available on request.